

Atlantic Regional Local Human Rights Committee
10/28/2013 Minutes

- I. ***Date of Meeting:*** October 28, 2013
- II. ***Members Present:*** Vice Chair; Karen Etheridge, Dr. Carlenia Jackie Jackson-Burton, Marilyn Copeland, Kiana Hargrove
- III. ***Others Members Present:*** Reginald Daye, Regional Advocate; Geoffrey Woodall, Divine House LLC; Tracey Jarvis, Ronniqua Turner, Superior Community Services; Teesha Carter, New Hope Family & Youth Services; Tyrone J. Melvin Jr., Darrin D. Adams, Pathways Developmental Services; Sharon Davis, Ethel Heyward, Maxine Davis, Harmony House Inc., PaTina Sharpe-Graves, Oasis Counseling Center; Tanya Jones, Veronica Manson-Styles, F.A.C.E.S. Community Services; Renata Brown, Shalonda Shelton, Chiquita Cross, The Arkk Group, LLC; Marsha Simpkins, Peaceful Surroundings LLC; Vicky Potts, Josue Desvarieux, Open Heart Services, LLC.

Absent: ***Divine Behavioral Services:***

- IV. ***Meeting called to order*** at 9:15 am by committee Vice-Chair, Karen Etheridge. Committee members, Ms. Copeland, Kiana Hargrove and Ms. Jackson-Burton were present at the meeting's call to order. Mr. Daye announced that the SHRC appointed there is a new committee member, Mr. Bruce Copeland, to fill the one vacancy on the LHRC. (He was not present for this meeting) His appointment began on October 25, 2013 and runs through June 30, 2016. The meeting was held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.

- V. ***Adoption of Agenda:*** The LHRC voted to adopt the meeting agenda.
- VI. ***Approval of Minutes:*** The LHRC motioned, voted, and adopted the minutes submitted from the previous meeting on 7/22/2013 after making the following modifications adjustments:
- a. Pathways Developmental Service number of clients changed from 77 to 85
 - b. Oasis Counseling Center allegations of abuse and complaints should be 0
 - c. Dr. Carlenia Jackie Jackson-Burton was present at previous meeting on 7/22/13
 - d. The ARKK Group, LLC MPH should be "Money follows person". Should not be there because only licensed for 4 beds.
 - e. The ARKK Group, LLC clients served should be changed from 19 to 21

VII. **Old Business:** There was no Old Business.

VIII. **New Business:**

- A. Superior Community Services LLC – Presented a notice of affiliation for adding a new home for Sponsored Residential Services located at 2569 Narrow Street, Chesapeake, VA 23324
- B. Harmony House, LLC – Presented a notice of affiliation for adding a new location at 1125 Bethel Avenue, Hampton, VA 23669; relocate a location from 35 Albany Drive, Hampton, VA 23666 to 161 Racine Drive, Newport News, VA 23608
- C. The ARKK Group, LLC-The LHRC voted to approve the program's camera policy, which allows the use in all of Affiliation for adding camera's into their residential group homes. The cameras are not to be placed in any bedrooms or positioned in any area that one can expect a reasonable amount of privacy.
- D. Open Heart-The LHRC did not allow this program to present a request for affiliation for a new service. They did not have the necessary authorizationsto add MH/ Skilled Support Services.
- E. 2014 Meeting Schedule (meetings will be held at F.A.C.E.S Community Services, 3500 Tejo Lane, Suite 105, Chesapeake, VA
 - January 14, 2014 (4TH Quarter Reports and Annual Reports will be due)
 - April 28, 2014
 - July 28, 2014
 - October 27, 2014

IX. **Financial Report: (Provider information only)** As of 10/01/2013 there is \$700.00 available. There is no activity since last report.

X. **Advocate's Report:**

- a. Mr. Daye sent an email on how to enter abuse/complaints in CHRIS. Some software is not compatible with CHRIS. If there are complications with CHRIS please contact Margaret Walsh 804-786-3988. State committee is working on Quarterly and Annual reports that can be downloaded from CHRIS.
- b. Mr. Daye reminded providers that reports are due 2 weeks prior to meetings. They can be faxed directly to Mr. Daye, but cannot be emailed because it's a HIPAA violation concerns. Do not submit closed session reports to committee members (only present them in the meeting). Provider Reports can be walked in to Committee Members but policies should be mailed and received 2 weeks prior to meetings for review.

- c. Mr. Daye reminded providers that many individuals from the Training Centers require medical and protective restraints. Mr. Daye will send staff out to review before individual arrives. If policy does not include the above mentioned restraints and the resident requires these supports and you did not have policies for its use, then we will not recommend the placement. the admission will be blocked.

XI. *Provider Reports:*

Divine Behavioral Services:

Provider was not present at the meeting.

Mr. Daye will notice the assigned licensing specialist.

F.A.C.E.S. Community Services:

of Clients served: 53 (Community Based Day Support: 49; Residential Group Home: 4)

Serious Incidents: 0

Allegations of Abuse: 2

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

Harmony House:

of Clients served: 3

Serious Incidents: 0

Allegations of Abuse: 0

Complaints: 0

Restraints Used: 0

Are there any Program Changes: No

Are there any Additional Services: No

New Hope Family & Youth Relations, Inc.:

of Clients served: 21
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Oasis Counseling Center:

of Clients served: 25
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Open Hearts Services, LLC:

of Clients served: 2
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: 0
Are there any Additional Services: 0

Pathways Developmental Services, Inc.:

of Clients served: 105
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Peaceful Surrounding, LLC:

of Clients served: 7
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: No
Are there any Program Changes: No
Are there any Additional Services: No

The Arkk Group, LLC:

of Clients served: 23 (Community Based Day Support: 8; Residential Group Home: 15)
Serious Incidents: 3
Allegations of Abuse: No
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

Superior Community Services, LLC:

of Clients served: 4
Serious Incidents: 0
Allegations of Abuse: 0
Complaints: 0
Restraints Used: 0
Are there any Program Changes: No
Are there any Additional Services: No

XII. ***Public Comment Period:*** ***No one from the public was present.*** ~~*at this time.*~~

XIII. ***Future Meeting Location and Schedule:*** January 27, 2014 (4th Quarter Reports due and Annual Reports will be due); April 28, 2014; July 28, 2014; October 27, 2014; all meetings are being held at F.A.C.E.S. Community Services at 3500 Tejo Lane, Suite 105, Chesapeake, VA 23321.

XIV. ***Closed Session: The LHRC voted to go into closed session per VA Code 2.2-3711A*** to review abuse allegations, neglect allegations, death and serious incidents at the following: The ARKK Group, LLC; Harmony House, Inc.; and F.A.C.E.S Community Services, LLC

The LHRC voted to come out of closed session.

Upon reconvening into open session each member certified that to the best of their knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion above to convene the closed session were discussed.

The LHRC voted to recommend the following:

Recommendations: The ARKK Group, LLC and F.A.C.E.S Community Services, LLC- None

Recommendations: Harmony House, Inc. follow-up on death should include EMS Report.

XV. ***Adjournment:***

The meeting was adjourned at 11:45am